# Connecting Adult Day Care to Town Network Information Sheet

#### Overview

One of the goals of the Information Technology Department is to connect all remote sites to the network services hosted at Town Hall. These services consist of but are not limited to email, town applications, file and print services, and centralized workstation management such as automated virus protection.

Through the installation of a point to point T1 communications line and networking equipment, the Adult Day Care Facility is now connected to all secure town services. This gives staff access to email and Internet through Town services rather than a separate Internet connection. Files are saved on a server which is backed up nightly ensuring that no files will be lost.



Two client computers have been added to the network and are able to access the Internet through the Town's Internet connection. Clients can utilize programs such as Microsoft Office or use resources available on the Internet for crafts such as creating greeting cards. Games are also available on the computer for entertainment.

### **Highlights**

- Access to all Town-hosted applications
- Workstation management by the IT Department
- Fast distribution of Town information via directly-connected email
- File repositories are backed up
- Enforced compliance of Town computing standards
- Computers are available for client use that include:
  - 1. Games
  - 2. Internet resources
  - 3. Microsoft Office

# **Interaction with Other Systems**

Adult Day Care staff and clients have controlled access to systems. Client Internet access allows them to use web sites for learning and enjoyment. Clients are separated from staff resources. Staff has access to Town applications, email, the Internet and Intranet allowing them to better perform their duties.

## **Project Details**

- Ticket # 05-1856
- Networking completed 9-15-2004